

# **MISSOULA URBAN TRANSPORTATION DISTRICT**

## **Board of Directors Finance Committee Meeting Minutes**

November 20, 2025

### **APPROVED**

**Committee Members Present:** Lisa Sheppard, Sebastian Strauss, Jason Wiener

**Committee Members Absent:**

**Board Members Present:**

**Staff Present:** Jordan Hess, Colin Woodrow, Allison Segal, Teddy Mierze, Jasmine Blumenbach

**Guests:** Steve Scharff, Baker Tilly

### **1.0 Call to Order and Roll Call**

11:01 a.m. Strauss called the meeting to order and asked for a roll call.

### **2.0 Public Comment**

None.

### **3.0 Approval of Minutes & Financial Statements**

#### **3.1 Minutes of the October 23, 2025, Finance Committee Meeting**

Because the minutes were not reviewed for accuracy before the meeting, Hess recommended approving them at the December meeting.

11:07 a.m. Wiener joined the meeting.

#### **3.2 August 2025 Financial Statements**

Segal explained that the staff continues to coordinate the financial reporting with the county. Expenses are about 10% under budget based on timing of budgeted projects. Strauss expressed concern about

the reporting being almost two months behind. Segal said reporting on expenditures is current, but it was necessary to wait for the month-end statement from the county. Because of the recent software conversion at the county, reporting has been lagging. MUTD does not have access to when the checks post to the back account and rely on the county for this report. In addition, the bank posting and monthly reconciliation are performed by different county employees, making it difficult to determine the agency's precise cash position if one of the reports is not available. Hess said he and Segal would meet with the county chief financial officer to standardize a timely process going forward. Strauss requested making it clear to the CFO that the lag time is unacceptable. Sheppard asked if the county is sending accurate information that aligns with the agency's accounting. Segal replied that the reporting had improved and the county accounting department is aware of the agency's need for timely information. Strauss asked if it was possible to handle all the accounting internally. Segal answered that it would not be difficult to manage the accounting internally if we had proper access to necessary reports. Strauss moved to recommend that the board approve the August 2025 financial statements as presented, Sheppard seconded and the motion passed unanimously.

## **4.0 Reports and Presentations**

### **4.1 Pro Forma Review**

Scharff focused on the changes in the pro forma depicting how cash is impacted by net operating results and capital activity. Strauss commented that the staff needed to be confident that the pro forma would bear investigation by third parties with respect to a credit rating and potential financing. Scharff noted that the rating agencies focus on the outlook for the next three to four years.

Strauss asked if the agency operates on the tax receipt cash or if it necessary to use operating reserve funds. Segal said property tax receipts lag in the fall, but December results in a larger cash flow as that is when property tax revenue is received and usually when the federal operating funds are available to draw. Strauss stated that once the agency obtains a bond, and can establish confidence through historical review, paying the bonds off early would substantially reduce the debt load. He said the annual cash flow question will continue to be a priority with respect to expanding service or other options. Wiener expressed approval for the overall financing picture depicted in this version of the pro forma. He noted that if the pro forma holds, the agency would be contemplating financing in March or April 2026.

## **5.0 Adjournment**

Strauss adjourned the meeting at 11:52 a.m.