



**Missoula Urban Transportation District
Board of Directors Special Meeting Minutes
February 14, 2024**

APPROVED

MEMBERS PRESENT

Don MacArthur
Jason Wiener
Sebastian Strauss
Jesse Dodson

MEMBERS ABSENT

Amy Cilimburg
Dr. Josephine Hazelton-Boyle

STAFF PRESENT

Corey Aldridge
Jen Sweten
Colin Woodrow
Frank Kuhl
Vince Caristo

Call to Order and Roll Call

11:04 p.m. – MacArthur called the meeting to order and asked for a roll call.

Changes or Additions to the Agenda

None

Public Comment on Items Not on the Agenda

None.

3.0 On-Call A&E Contract and MOAB Design Task Order with Wendel Consulting –

Woodrow stated the purpose of the meeting was to capture all concerns and insights for approving the contract with Wendel Consulting, including identifying the additional parties, confirming the base price and moving other phases to supplemental costs. Wiener mentioned corrections for identifying the construction manager consistently and responsibility allocations. MacArthur said commissioning should be described as a supplemental service depending on how the LEED certification is treated. Wiener asked how many stories the building would have. Woodrow responded that the goal was to create a unified work staff between administration, operations and maintenance on the same level. Aldridge noted that while the goal is to avoid separating the staff, a second story could hold all the meeting rooms.

11:20 – Spenser Merwin, Project Development Manager, Jackson Contractor Group, joined the meeting.

Dodson stated that MUTD has not purchased the land yet. Woodrow added that Wendel is aware of the negotiations for the land purchase and the Grant Creek realignment. MacArthur recommended moving forward with the project, observing that the upcoming Wendel immersion meeting will be helpful regardless. He asked what happens if the estimated pricing isn't what was expected. Woodrow confirmed a provision regarding shared responsibility was added providing for sharing any cost differentials between the owner, architect and builder. He emphasized that Wendel has to agree to pricing that includes any redrawing costs to maintain accurate estimated costs. Funding will come from the FY24 5339 grant with a local match.

MacArthur said the proposed fee aligns with similar projects in Montana. The LEED certification should be discussed with Wendel during the immersion meetings and suggested that Wendel increase the site visit frequency from every two months to once a month.

Wiener motioned to approve the authorization request for the general manager to sign the contract with Wendel Consulting, Dodson seconded, and the motion carried.

4.0 Resolution 24-03 – Video Recording Release Policy – Sweten said that recently requested video recordings of specific bus operators had been rebroadcast inappropriately. Research revealed that recordings could reveal vulnerabilities within the security system and should not be made public. MacArthur asked if this policy would be set for the community. Sweten replied it is specific to transit and the resolution was drafted by MUTD’s attorney. Wiener said the videos should not be ammunition for those who would misuse them but there is a chance MUTD would have to defend a rider’s right to privacy based on security concerns. Strauss agreed as long as there is not a chance of getting involved in frivolous lawsuits. Sweten said restricting access to the videos plays a role in MUTD’s overall security plan.

Wiener motioned to adopt the policy as presented, Strauss seconded, and the motion passed unanimously.

11:47 a.m. – The meeting was adjourned.

Submitted by Darlene Craven