

MISSOULA URBAN TRANSPORTATION DISTRICT
PLANNING COMMITTEE MEETING
May 18, 2022 / 11:00 AM
Virtual Meeting Location: <http://www.mountainline.com/meetings>

AGENDA

- 1.0 Call to Order & Roll Call (11:00)
- 2.0 Changes or Additions to the Agenda
- 3.0 Public Comment on items not on the Agenda
- 4.0 Action Items:
 - 4.1 Resubmission of Minutes of March 9, 2022 and Minutes of April 13, 2022
Recommendation: Approve the Minutes of March 9, 2022 and Minutes of April 13 2022
- 5.0 Discussion Items / Reports / Comments:
 - 5.1 Review Service Expansions Post Card – Shanti Johnson
 - 5.2 Facilities Master Plan – Colin Woodrow
- 6.0 Adjournment (1:00)



**Missoula Urban Transportation District
Planning Committee Meeting Minutes
March 9, 2022**

Draft

Members Present

Don MacArthur, Chair
Jesse Dodson
Amy Cilimburg
Doug Odegaard
Sebastian Strauss

Members Absent

Staff

Corey Aldridge, General Manager
Mary Hanson, Director, Fin. & Admin.
Colin Woodrow, Plan Specialist
Dan Stone, Transit Planner
Shanti Johnson, Communications
Jennifer Sweten, Director, Operations
Ashley Rosas, Admin. Assist.
Jason Struppler, Operator

Call to Order and Roll Call

Meeting was called to order at 11:03 AM.

Changes or Additions to Agenda

None.

Public Comment on Items Not on the Agenda

None.

Action Items

4.1 Minutes of February 9, 2022

Strauss made a motion to approve the February 2022 Minutes, seconded by Cilimburg.
The motion carried unanimously.

Discussion Items

5.1 Facilities Master Plan – Progress Update & Next Steps

Woodrow reviewed parcel options, their locations, and what would need to happen to make them an option on the North Side. Initially, two parcels were being looked at North Scott street area; 7A and 11. Seeking negotiations with the City for parcel 7A and waiting for FTA approval to begin negotiations with the owner of parcel 11. Stantec offered a proposal to provide three rough concepts for 7A to take to the City. Currently looking for a second option for property purchase. Woodrow reviewed the Process, guidance and decision points in regard to the things which need to occur to move forward. The notice of Funding opportunity has been released (NOFO). More details and specifics will be presented at the next Planning Committee meeting. Discussion followed.

5.2 Strategic Plan Update – Timeline and Next Steps

Aldridge presented a tentative Conceptual Timeline of July 2022 through October 2023. Determining questions to be answered by Plan occurring July through August 2022. Drafting RFP September 2022 and RFP posted and interviews October and November 2022. Selection of consulting team November 2022. Negotiate contract and deliverables November and December 2022. Kick-Off January 2023. Plan Development process January through August 2023, and final plan delivery August through September 2023.

5.3 Mission & Vision Statements – Planned Approach for updating

Discussed potential creation of future mission statement to include input from all Mountain Line staff members.

The most recent Vision statement was created in 2018.

Mission Statement

Public transit benefits us all in Missoula by reducing parking and traffic congestion, improving air quality, and increasing mobility. Mountain Line helps employees get to work, students get to school, and keeps seniors and people with disabilities active, mobile, and independent.

Vision Statement

The Vision is:

- Creating a livable transit system for Missoula
- Convenient routes that are schedule-free
- Meeting the daily needs of more people
- Accessibility for all

Adjournment

The meeting was adjourned at 12:16 PM.
Submitted by Ashley Rosas



**Missoula Urban Transportation District
Planning Committee Meeting Minutes
April 13, 2022**

Draft

Members Present

Don MacArthur, Chair
Andrea Davis
Amy Cilimburg
Sebastian Strauss
Anna-Margaret Goldman

Members Absent

Staff

Corey Aldridge, General Manager
Mary Hanson, Director of Finance
Colin Woodrow, Planning and
Projects Manager
Dan Stone, Transit Planner
Shanti Johnson, Communications
Jennifer Sweten, Director, Operations
Ashley Rosas, Admin. Assist.
Jason Struppler, Operator

Call to Order and Roll Call

11:02 AM

Changes or Additions to Agenda

None.

Public Comment on Items Not on the Agenda

None.

Action Items

4.1 Minutes of February 9, 2022

Strauss requested the minutes be revised to include more of the discussion that took place before they are approved. Staff agreed to revise for approval at the next Planning Committee meeting.

Discussion Items

**5.1 Special Presentation on the Higgins Ave Corridor Project- Aaron Wilson,
City of Missoula Infrastructure & Mobility Planning**

Wilson gave a presentation on masterplan concepts for Higgins Design Project. A technical advisory committee, which includes Mountain Line, has helped develop the concepts. Beartracks Bridge is scheduled to open in June 2022, highlighting deficiencies north and south of the bridge, creating the need to determine continuity needs for the Hip Strip. The project team is soliciting feedback from the public and partner organizations on which alternatives are most supported while also seeking ideas or thoughts needing

consideration in the final concept relating to public transit. Envisioned outcomes for Higgins Avenue are improved safety, making it a destination and gateway, and increased economic activity. Several draft concepts were presented. Aldridge said the Bus Rapid Transit (BRT) concept ties into the Brooks Street BRT Project. Discussion followed. The committee was not unanimous in support of one of the concepts.

5.2 Facilities Master Plan

Woodrow presented an update on the Facilities Master Plan. Work continues on potential Rodgers Street property. We continue to work with the City to negotiate for a parcel of land. A process overview was given, including Needs Analysis and Project Scope, Discovery Phase, FTA Approval, Negotiations, Contract, Funding, and Construction. MUTD is still currently in the Discovery Phase, pushing toward FTA approval. Application is feasible without site control. Bi-weekly meetings are taking place with FTA. The Rodgers location concept presented to the City includes terms required by the City. The concept presented accommodates the 2060 plan yet doesn't provide scalability.

A second option currently being considered is the Dougherty Ranch area along West Broadway. One of the challenging components of this property is that it resides on a flood plain. There are plans by the City and County to change the flow of Grant Creek, which will mitigate this issue. Deadhead analysis is another aspect to be taken into consideration with this location. Stone provided deadhead analysis to show the increased costs of each site.

Aldridge concluded the presentation, stating the original goal for a new facility is to find Property that meets current growth needs while also allowing future growth. The City is offering less than what would be necessary to fulfill these goals. The Rodgers site is tight and allows little space for future growth. The Dougherty property provides room for future growth. Other factors were compared for both locations, including property costs and employee well-being. Presentations were discussion items only. The committee was not unanimous in support of a particular option.

Adjournment

The meeting was adjourned at 01:42 PM.
Submitted by Ashley Rosas