



RFP 23-03 – LONG RANGE TRANSPORTATION AND TRANSIT PLANS
RESPONSES TO RFP QUESTIONS

MUTD-MPO Responses are indicated in bold text below and questions are separated by section:

1. SOLICITATION NOTICE

Considering the question deadline for this proposal is 6 business days before proposals are due, can MUTD consider answering questions as they are received in order to give proposing firms enough time to incorporate MUTD's responses into their strategy and proposal? **Yes. We will answer questions as received and send a weekly summary to all interested offerors (posted on our website).**

2. SCOPE OF WORK

What is the estimated or approximate budget for this project? **The MPO currently has \$200,000 budgeted in the FY24 Unified Planning Work Program (currently in adoption process); MUTD has currently budgeted \$180,000 for the transit strategic plan portions of the scope.**

Clarification of Passenger Rail Station Analysis: **within the budget, our intention is to do a planning-level evaluation of potential locations based on suitability, first/last mile connectivity, and surrounding land use context. Potential tasks could include establishing location evaluation criteria, suitability analysis along the rail corridor, and planning-level cost estimating for inclusion of station development in the MPO's fiscally constrained project list.**

What level of detail is required for the LRTP Project List cost estimates? **For the MPO long-range plan projects, expected level of detail for cost estimating will be based on either: 1) existing**

preliminary design estimates for specific projects, if available; or 2) best available planning-level cost estimates. For the existing projects in the LRTP, future year construction costs can focus on updating inflation factors and use 2020 LRTP project cost estimates where appropriate.

3. SUBMITTAL REQUIREMENTS

Does the cost proposal need to comply with federal acquisition regulation (FAR) part 31 (federal cost principles for for-profit entities)? We are checking on this and will update with a response next week.

Does the cost proposal hourly rates for staff need to be based on raw, direct, or salary rates times overhead (per federal guidelines)? We are checking on this and will update with a response next week.

Can resumes be provided in an appendix? Yes.

The RFP states required certifications and business license allowing the firm to do business in the city of Missoula and the state of Montana – can certifications and licenses be provided in the appendix? You do not need to include copies of these certifications or licenses in your proposal – a representation that your firm is authorized, or will be authorized, to do work in Missoula is fine. If your firm is selected, licenses, insurance, etc. will be checked during the contracting phase.

Can MUTD please confirm that there is not a specific DBE % of participation goal established specifically for this project. There is not a specific DBE % of participation goal established specifically for this project.

On Page 3, Section 1.1 of the RFP states that the proposal is due at 5 PM (MDT) on Monday, October 2. However, Page 4, Section 1.4 indicates that the proposal is due at 12 PM (MDT) on October 2. Can MUTD please clarify what time the proposal is due on October 2nd. Proposals are due at 5 pm (MT) on Monday, October 2.

4. EVALUATION PROCESS & AWARD

EXHIBIT A – PUBLIC ENGAGEMENT DETAILS

EXHIBIT B – REQUIRED FORMS & CERTIFICATIONS

EXHIBIT C – NOTICE TO CONSULTANT

EXHIBIT D – FEDERAL REQUIREMENTS FOR LONG-RANGE TRANSPORTATION PLANNING