## MISSOULA URBAN TRANSPORTATION DISTRICT

## BOARD OF DIRECTORS MEETING

## May 25th, 2023 / 12:00 PM

MUTD CONFERENCE ROOM, 1221 SHAKESPEARE STREET

Virtual Meeting Location: http://www.mountainline.com/meetings

### AGENDA

1. Call to Order & Roll Call *(12:00)*

2.0 Changes or Additions to the Agenda

3.0 Public Comment on items not on the Agenda

4.0 Discussion Items / Reports / Comments:

4.1 General Manager Report *(Corey Aldridge) (12:05)*

5.0 Action Items:

5.1 Minutes of March 16th, 2023 *(12:35)*

Recommendation: Approve the minutes for March 16th, 2023.

5.2 March Financial Statements *(Mary Hanson) (12:37)*

Recommendation: Accept the March Financial Statement report as presented.

5.3 Conflict of Interest Disclosure Form *(Mary Hanson*) *(12:55)*

Recommendation: All Board Members sign a new Conflict of Interest Form

5.4 Missoula in Motion Request *(Corey Aldridge) (1:00)*

Recommendation: Approve a match request of $10,000 for Missoula in Motion.

5.5 Procurement of ParaTransit Vans *(Jennifer Sweten) (1:20)*

Recommendation: Authorize the General Manager to execute a contract to purchase two (2) Diverge 350E accessible vans from Davey Coach Sales Inc. for $184,278.00 plus a 3% contingency.

5.6 Retention Policy *(Mary Hanson) (1:30)*

Recommendation: Adopt General Records Schedule 1 from the Secretary of State website as MUTD Retention Policy.

5.7 2023 Title VI Program *(Corey Aldridge) (1:40)*

Recommendation: Adopt Resolution 23-03 approving the 2023 Title VI Program.

6.0 Adjournment *(2:00)*