



**Missoula Urban Transportation District  
Board of Directors Meeting Minutes  
June 24, 2021**

*Approved July 22, 2021*

**Members Present**

Jesse Dodson, Chair  
Anna-Margaret Goldman, V.C.  
Andrea Davis, Treasurer  
Doug Odegaard, Secretary  
Amy Cilimburg  
Don MacArthur  
Skye Borden

**Members Absent**

None

**Staff**

Corey Aldridge, General Manager  
Mary Hanson, Dir. Fin. & Admin  
Jennifer Sweten, Director of Ops.  
Vince Caristo, Projects & Plng Mngr  
Dan Stone, Transit Planner  
Shanti Johnson, COMS  
Deanna Duram, Admin Assistant

**Guests**

David Cotner, Attorney  
Mady Dawald, Paralegal  
Russ Kamura  
Rick Kamura

**Call to Order and Roll Call**

Dodson called the meeting to order at 12:03 p.m. Roll call was taken at 12:28 p.m.

**Changes or Additions to Agenda**

None

**Public Comment on Items Not on the Agenda**

None

**Discussion Items**

**General Manager's Report**

Hanson reported staff changes in administration. Despite shortages, payroll and accounts payable continue to be processed on time. The May financials and FY22 budget have been completed.

Sweten reported how COVID safety protocols continue to take place on all buses. Four people are participating in the current operator training class, with hopes to have them on the streets in the next few weeks. Future classes are planned for July, September and November, possibly August and October if needed. Training is dependent on the numbers of applicants received.

Operations continues to experience staffing changes. The lack of available operators necessitated a temporary reduction in service on Routes 8 and 12, in addition to temporarily suspending Shuttle Van Service and the Out to Lunch trolley. Planning is underway to temporarily change the frequency on Routes 1 and 2 from 15 minutes to 20 minutes.

Caristo reported the two Gillig electric buses just received are expected to be put into revenue service in September. The two New Flyer electric buses on order should go into production soon. Electric chargers will be delivered in August and installed. Due to the contractor MUTD hired for the Bus Stop Master Plan going out of business, a meeting with the contractor's surety company occurred to assess options on the best course of action moving forward. FTA has confirmed that the grant can be extended to cover this project. GMV and Clever Devices will be here on June 28<sup>th</sup> to revert five buses back to Clever Device systems as well as installing their systems on the new Gillig buses. Bids for the Shakespeare St remodel are being accepted until July 13<sup>th</sup>.

Johnson reported the Spring Shift project has concluded. The Transfer Center mural is set to be complete in the next couple weeks. MUTD is partnering with Missoula in Motion for the Miles of Music event on July 10<sup>th</sup>, promoting sustainable transportation. Outreach to Zero-fare partners continues.

Aldridge reported on the Facilities Master Plan and possible location viability. A meeting with the City is being organized to discuss options. CTAA recommended that NBC speak with Mountain Line about the effects of the pandemic and recovering from it. The Senators office informed us that MUTD was selected for the Low/No grant and will receive \$3.6 million to buy four new electric buses and charging equipment.

## **Action Items**

### **May 27, 2021 Minutes**

MacArthur made a motion to approve the minutes of May 27, 2021. Goldman seconded. The motion carried unanimously.

### **May 2021 Financials**

Hanson presented on the May 2021 Financial Statements. Odegaard made a motion to approve the statements as presented. MacArthur seconded. The motion carried unanimously.

### **Planned bus stop at Russell & Howell**

Caristo gave a presentation addressing the current planned bus stop in front of Russ's Auto. He discussed MUTD's concerns with the alternative locations suggested by owners of Russ's Auto. The owners and their attorney presented their concerns of the impact of the planned bus stop. The Staff recommendation is to keep the bus stop at its planned location. Odegaard asked for an opportunity to discuss the options in more detail with staff before making a decision. MacArthur moved to postpone the motion to the next MUTD Board Meeting on July 22, 2021. Davis seconded. The motion carried unanimously.

### **FY2022 Proposed Budget**

Hanson presented the FY22 proposed budget. Board members discussed either approving the budget today and amending it in the future or holding off approving the budget until a future month. It was also discussed that a Board Member will need to replace Odegaard on the Finance Committee due to time constraints. MacArthur made a motion to refer it to committee so the budget can be examined further. Odegaard seconded. The motion carried unanimously.

### **Electric Facility Upgrade Construction & Installation**

MacArthur motioned to approve authorizing the General Manager to execute a contract with Liberty Electric of Missoula, MT for the construction and installation of electric facility upgrades in the amount of \$113,381, plus a 10% contingency. Davis seconded. The motion carried unanimously.

### **Brooks St TOD/BRT- RAISE Planning Grant Match**

Aldridge briefly discussed how this motion was approved once, however was being brought back to the Board for reapproval. Goldman made a motion to approve up to \$30,000 toward a local match of funds available for a USDOT FY21 RAISE Planning Grant application or to fund unanticipated costs of the study. Davis seconded. The motion carried unanimously.

### **Adjournment**

The meeting adjourned at 2:08PM

Submitted by Deanna Duram