



**Missoula Urban Transportation District  
Board of Directors Meeting Minutes  
July 21, 2020**

*Approved August 27, 2020*

**Members Present**

Jesse Dodson, Chair  
Anna-Margaret Goldman, V.C.  
Doug Odegaard, Secretary  
Amy Cilimburg  
Don MacArthur

**Members Absent**

Andrea Davis, Treasurer  
Skye Borden

**Staff**

Corey Aldridge, General Manager  
Mary Hanson, Dir. Fin. & Admin  
Jennifer Sweten, Director of Ops.  
Vince Caristo, Proj. & Plan Mgr.  
Shanti Johnson, COMS  
Dan Stone, Transit Planner  
Elizabeth Wehling, CSR

**Guests**

CB Pearson, M+R Strategic Services  
Derek Goldman, M+R Strategic Services

**Call to Order and Roll Call**

Dodson called the meeting to order at 12:02 p.m. Roll call was taken.

**Changes or Additions to Agenda**

None

**Public Comment on Items Not on the Agenda**

None

**Discussion Items**

**General Manager's Report**

Ridership is slowly increasing, but is still down 55% in comparison to July 2019. Messaging about the safety measures being taken by Mountain Line to mitigate the spread of COVID-19 will continue. A mandate was enacted for all staff to wear facial coverings while in the communal areas of the main office.

The Bus Stop Improvement Project kick-off event was held at the MRL park bus stop. Aldridge thanked Davis and Johnson for their coordination efforts on the event as well as Stone and Caristo's tireless work on this project.

Staff continues working on the Facilities Master Plan. The City is developing a Facilities Master Plan for the public works property with knowledge of MUTD's interest in the property. Discussion ensued on renewing the lease arrangement with the City for the Transfer Center.

## **Action Items**

### **Minutes of June 25, 2020**

MacArthur made a motion to approve the minutes of June 25, 2020, seconded by Cilimburg. The motion carried unanimously.

### **Minutes of June 30, 2020**

Cilimburg made a motion to approve the minutes of June 30, 2020, seconded by Odegaard. The motion carried unanimously.

### **Voter Survey Research Services**

Aldridge discussed the voter survey research services. A voter phone survey conducted in April 2019 indicated a positive climate for seeking a funding increase from the voters. Closures due to COVID-19 have created the need to re-evaluate the opinions of voters. If approved, the 12-minute survey will begin on July 23 and be completed by July 31.

MacArthur made a motion to authorize the General Manager to execute a contract with the firm M+R Strategic Services, Inc. for voter survey research services in an amount not to exceed \$24,000, seconded by Odegaard. The motion carried unanimously with Goldman abstaining.

### **Bus Stop Improvement Project Engineering Services**

Caristo gave an overview of the Bus Stop Improvement Project Engineering Services. Work began the week prior to this meeting, constructing new stops along South Avenue and continuing onto Arthur Avenue. The proposal from Territorial Landworks (TLI) to administer the construction process, working with the contractor on project management, construction staking and surveying, inspecting each construction site, and project closeout activities the contractor, MDT, and the City of Missoula.

Odegaard made a motion to approve the purchase of engineering and construction services from Territorial Landworks, Inc. (TLI) in an amount not to exceed \$81,850, seconded by MacArthur. The motion carried unanimously.

### **Purchase of Extended Warranty for Gillig Electric Buses**

Caristo explained the extended warranties for two (2) Gillig electric buses. MUTD has two (2) battery electric Gillig buses currently in the pre-production process with the manufacturer. The purchase of these Gillig electric buses was approved by the Board in December 2019 in the amount of \$885,463. The option for extended warranties to cover the batteries in the buses came up as an option during pre-production conversations. This option seems cost efficient in the event something goes wrong with the original battery. Discussion ensued on the battery components and expected life of the batteries.

Cilimburg made a motion to approve the purchase of a Cummins extended battery warranty for two (2) Gillig electric buses in the amount of \$75,000 each, seconded by Goldman. The motion carried unanimously.

### **Adjournment**

The meeting adjourned 1:04 p.m.  
Submitted by Elizabeth Wehling