



**MISSOULA URBAN TRANSPORTATION DISTRICT
BOARD OF March 21, 2019
MUTD CONFERENCE ROOM, 1221 SHAKESPEARE STREET**

Approved April 25, 2019

Members Present

Amy Cilimburg, Chair
Anna-Margaret Goldman, Sec.
Andrea Davis
Don MacArthur
Ben Fitch-Fleischmann

Members Absent

Jesse Dodson, Vice-Chair
Doug Odegaard, Treasurer

Staff

Corey Aldridge, General Manager
Dorothy Magnusen, Fin. & Admin
Mgr.
Jeff Logan, Operations Mgr.
Jennifer Sweten, Operations Mgr.
Bill Pfeiffer, Comm. Outreach Coord.
Elizabeth Wehling, CSR
Dan Stone, Planner

Guests

Katherine Auge, Missoula in Motion

Call to Order and Roll Call

Cilimburg called the meeting to order at 12:05 pm. Roll call was taken.

Changes or Additions to Agenda

Move 5.3 to 5.1

Public Comment on Items Not on the Agenda

None

Discussion Items

General Manager's Report

Jeff Logan will be retiring on March 29. Logan has worked in public transit for over 35 years. He joined us in January 2014 as the new Operations Manager, during a huge transformation in MUTD's history, and helped the Operations department move forward swiftly to implement many changes. Logan will be greatly missed by all employees at Mountain Line. MUTD looks forward to Jennifer Sweten's transition into Operations Manager, following in Logan's footsteps.

Staff continues to meet with DJ&A to examine potential properties for the Facilities Master Plan. Staff has also reached out to FTA for information on funding assistance and determining the correct path to realtor services.

Mountain Line's Transfer Center had been used as an emergency warming shelter February 6-21. We continued to provide a night shuttle from Poverello to the Salvation Army on weekdays through March 15. MUTD is happy to have been able to assist the community during the cold weather.

Applications for the Volkswagen Settlement are being accepted through the end of March, which has the potential for MUTD to be awarded funds for up to two (2) more buses.

In February, the Board approved the voter phone survey to determine the potential and approach to a potential ballot measure in 2019 or 2020. Harstad, who also did the voter phone survey for the 2013 Mill Levy ask, has provided MUTD with a draft of proposed questions. Staff wanted to receive feedback from the board on the proposed questions.

Action Items

Missoula in Motion Match Request

Katherine Auge presented the annual match request from Missoula in Motion. This program is primarily funded through Federal Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds. The match is supported by the FY2019 Budget.

MacArthur made a motion to approve a match request of \$8,000 to Missoula in Motion, seconded by Davis. The motion carried unanimously.

Minutes of February 28, 2019

MacArthur made a motion to approve the minutes of February 28, 2019, seconded by Goldman. The motion carried unanimously.

February 2019 Financial Statements and Ridership Reports

Davis presented the February 2019 Financial Statements and Ridership Reports. February expenses are 2.97% less than the budget. The reserves are fully funded, except for the three (3) month operating reserve of \$1,757,370, which will be funded as receivables are collected. The net position of \$17,323,880 includes unrestricted funds of \$1,552,796, which will be allocated to the operating reserve once the accounts receivable has been collected.

February 2019 financial statements show a net change in position before capital reimbursement of \$168,987 compared to FY2018 of \$233,105. Operating revenue is tracking closely to budget, with expenses at 2.97% less than budget, and compensation being 2.6% less than the budget.

February 2019 fixed route ridership is 5.2% less than February 2018, with annual ridership being 0.09% more than 2018. Paratransit ridership is 39.5% more than February 2018, with annual ridership being 38.3% more in 2018. Senior Van ridership is 9.6% more than February 2018 with the annual ridership 7.54% less than 2018.

Davis made a motion to receive the February 2019 Financial Statements and Ridership Reports, seconded by MacArthur. The motion carried unanimously.

General Manager Contract Amendment

Cilimburg gave an overview of the amendment to the General Manager Personal Services Contract. The Board conducted a performance evaluation, with the Executive Committee reviewing the evaluation with Aldridge. The Board commended Aldridge for a great year and recommend a salary increase of three (3) percent retroactive to February 16, 2019.

MacArthur made a motion to approve changes to the General Manager Personal Services Contract as recommended by the Executive Committee, seconded by Goldman. The motion carried unanimously.

Adjournment

The meeting adjourned 1:25 p.m.

Submitted by Elizabeth Wehling