



**MISSOULA URBAN TRANSPORTATION DISTRICT
BOARD OF July 26, 2018
MUTD CONFERENCE ROOM, 1221 SHAKESPEARE STREET**

Approved August 22, 2018

Members Present

Amy Cilimburg, Chair
Jesse Dodson, Vice-Chair
Anna-Margaret Goldman, Secretary
Don MacArthur
Andrea Davis
Doug Odegaard

Members Absent

Martin Blair, Treasurer

Staff

Corey Aldridge, General Manager
Dorothy Magnusen, Fin. & Admin Mgr
Elizabeth Wehling, CSR
Vince Caristo, Project Mgmt Specialist

Guests

Bill Earhart, Citizen
Andrew Earhart, Citizen
Tim Winger, Southgate Mall
Cola Rowley, Missoula County Commissioner & Missoula Midtown Association
Eric Gabster, Missoula Midtown Association
Ruth Reineking, Missoula Midtown Association

Call to Order and Roll Call

Cilimburg called the meeting to order at 12:05 p.m. Roll call was taken.

Changes or Additions to Agenda

5.6 was moved to 5.1

Public Comment on Items Not on the Agenda

None

2018 Strategic Plan

Caristo discussed the 2018 Strategic Plan, including changes and additions to the existing Plan, which will not be voted on until a later Board Meeting. In regards to the Short-Term Network Plan, phases are not intended to be implemented in a sequential order. The Midtown Association requested the phase that moves Route 7 onto Brooks to reflect a higher priority in the Strategic Plan, which was supported by the Board.

The Transit Choices Report, which reflect the necessities of the community being serviced, will be renamed as Appendix A from Volume One. Volume Two will also be renamed and will have an introduction and vision statement as a precursor to future MUTD plans. A lengthy discussion ensued, including public comment from members of the Missoula Midtown Association.

Dodson made a motion to send the agenda item back to the Planning Committee for further review. It was seconded by MacArthur. The motion carried unanimously.

General Manager's Report

Construction on the Transfer Center Retail Space is projected to be completed by the end of July, with Ninja Mike's planning to open for business on August 27.

Three in-person interviews were conducted by the Facilities Master Plan selection committee. DJ&A and Stantec were selected as the top proposer. Staff will bring a contract to the Board for approval in the near future.

Proterra visited in July to discuss bus configurations and electric charging stations. The GM visited Park City Transit, another transit agency who uses Proterra, and they've been very impressed by the work Proterra has performed for them.

MUTD's current GIS intern has created an in-depth map of every Mountain Line bus stop. This information is very helpful as the Bus Stop Master Plan moves forward.

Staff is meeting with TischlerBise next week for the Impact Fee Study kick-off meeting. The study is anticipated to be completed by the end of 2018.

Minutes of June 28, 2018

MacArthur made a motion to approve the minutes of June 28, 2018, seconded by Dodson. The motion carried unanimously.

Financial Statements and Ridership Reports

Odegaard gave the Financial Statements and Ridership Reports for June 2018. The draft does not include depreciation entry. Capital Reserves of \$1,656,110 is the local match for capital purchases. Net increase in cash reserves is \$1,200,000. Operating Reserves, funded from the mill levy, are at \$3,674,533. This is for future operations. Total net position, available for reserve allocations, is \$17,027,569. Current net change after Federal Capital Contributions is \$433,375. Operating Revenue is slightly over budget at 1.05%, and Operating Expenses are 4.56% less than budget.

Fixed Route ridership for June 2018 is 132,192, which is 1,645 more than June 2017. Annual Ridership for FY2018 was 12,754 less than FY2017. ADA Ridership for June 2018 is 2,436, which is 521 more than June 2017. Annual Ridership for FY 2018 ADA is 5,210 more than FY2017. Senior Van Ridership for June 2018 is 322, which is 452 less than June 2018. Annual Ridership for Senior Van in FY2018 is 3,843 less than FY2017.

Dodson made a motion to receive the June 2018 Financial Statements and Ridership Reports, seconded by Davis. The motion carried unanimously.

44 Ranch, Phase 9 Subdivision Petition into the Transportation District

Aldridge discussed the 44 Ranch, Phase 9 is required to petition in the transportation district as a condition of approval for construction.

Goldman made a motion to approve Resolution 18-02 to expand the boundaries of the Transportation District to include 44 Ranch, Phase 9 subdivision, seconded by Odegaard. The motion carried unanimously.

FY2019 MUTD Permissive Medical Levy- Public Hearing

Magnusen explained the Permissive Medical Levy, which was created by the Montana legislature to alleviate the steep rise in health insurance costs, threatening the general fun budgets of all municipalities and counties in the state. Cilimburg opened the Public Hearing for the FY2019 MUTD Permissive Medical Levy at 1:17 p.m., closed at 1:19 p.m. No comments were made.

Dodson made a motion to adopt Resolution 18-03 – adoption of the FY2019 MUTD Permissive Medical Levy, seconded by MacArthur. The motion carried unanimously.

FY2019 Program of Projects- Public Hearing

Cilimburg opened the FY2019 Program of Projects Public Hearing at 1:23 p.m., closed at 1:25 p.m. No comments were made. Magnusen described the FY2019 Program of Projects, and what it will be used for this fiscal year. Operating assistance estimated at \$1,840,429 in Section 5307 and \$292,000 in CMAQ funds. Capital purchase of six electric buses for an estimated \$3,400,146 in Section 5339 funds, NoLo, and CMAQ funds. Capital purchase of two paratransit vans, estimated at \$67,702 in Section 5310 funds. Capital and implementation of the Bus Stop Master Plan is estimated at \$739,690 in Section 5539 funds.

Odegaard made a motion to approve the FY2019 Program of Projects, seconded by Davis. The motion carried unanimously.

Adjournment

The meeting adjourned at 1:54 p.m.

Submitted by Elizabeth Wehling